

Notice of Findings

Notice To: Valarie McAfee - Director
Facility Name: The Playroom Learning Center - Alpine
Owner: Amber Merritt
Site Address: 260 River Circle
City/State/Zip: Alpine, WY 83128

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 06/28/2024, and investigated by Kelli Dunne.

A statement of childcare allegation, CPL-5720, was provided on 07/02/2024.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

1. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements
Section 2. Capacity/Supervision Requirements.

(l) There shall be at least one (1) adult staff supervising the care of children at all times. Video and/or audio monitors shall not be used to fulfill staff supervision requirements.

Allegation: It has been self reported by the owner of the facility, that on June 28, 2024, a two year old child in care was able to climb over the fence of the outdoor play space and crossed the road. The child was noticed by a neighbor, who informed staff of the child's location.

Explanation of Findings: During this investigation and through interviews conducted, it was established that on June 28, 2024 a two year child in care was not being directly supervised by staff member KC when they climbed over the fence of the outdoor play space and crossed the road. The child was noticed by a neighbor, who alerted the staff of the child's location.

Action Required: The Director will develop and implement a comprehensive corrective action plan detailing how she will ensure that staff members are actively supervising children in care at all times. This plan shall also include details of the following component: 1). The Owner and Director of the facility must develop a plan including reasonable accommodations for children with special physical, cognitive and/or behavioral needs specifically children who are known to escape per child care licensing rule Chapter 4, Section 2 (f). 2). Staff member KC must schedule and obtain two (2) hours of training in the area of supervision. This training must be completed within

thirty days. 3). Compliance monitoring visits will be conducted on a regular basis for a period of no less than (60) days.

Corrective Action Plan Due Date: 07/22/2024

Corrective Action Plan Achieved Date:

Compliance Due Date: 08/08/2024

Compliance Achieved Date:

The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.


The Department's information may be shared with the authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.

If you disagree with the Department's finding of non-compliance for a violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Department of Family Services' **Wyoming Child Care Licensing Rules, Chapter 3, Section 5: Contested Case Hearing Rules**, and based upon the above statute. If you have questions, or need a copy of the Rules, you may contact the Department of Family Services Field office in the county where you live.

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Signature: 
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Date: 

CC:
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